

MINUTES
March 2 2021
DUNWOODY COMMUNITY GARDEN BOARD MEETING

MEETING DATE: March 2, 2021

ATTENDEES: Teresa Hennessee, Cyndi McGill, Art Simon, Tielke Baker, Bill Grossman, Ann Bone, and Shelia Wilder

The meeting was called to order by Tielke Baker at 6:34 pm est. This was a virtual meeting via Zoom

Minutes from the last BOD meeting held February 2, 2020 were presented. After presentation to the BOD, a few corrections were made. Art made a motion to accept the Minutes as amended. Cyndi seconded the motion and it passed unanimously.

Old Business – Vote to move or not to move charity beds from the main garden to the greenhouse complex

- Before the BOD is the proposition to move 20 charity beds from the main garden (turning charity beds into additional beds to rent for DCGO)
- Currently we have 22 persons on the waiting list for individual plots in the main garden
- The move would take place over time, 6 to 9 months to transition the beds
- Charity bed tenders have expressed concern over the move
- Suggestion made to send an email to the charity bed tenders and ask if they would continue as a charity bed tender if the charity beds were moved from the main garden to the greenhouse complex.
- Motion made to send an email to the planting team and charity bed tenders. Draft letter to be sent to the BOD for review. Timing within two weeks. Ann made motion to move the decision on the charity bed move to next meeting, seconded by Shelia, and unanimously approved.

Treasury Report – presented by Bill Grossman

- Last month total savings and checking was \$5,382. This month we are at \$3,072.60.
- Bill wanted to verify the policy that expenditure over \$500.00 needed BOD approval. Policy was verified.
- Bill was concerned about our cash flow and wanted to make sure we didn't drain our account. It is critical that we have a good plant sale to regrow our checking and savings accounts.
- Recommend no new builds for charity or other individual plots in the main garden until more funds are in the accounts.
- Bill to work to secure information from Wells Fargo for transactions for 2018 and 1st and 2nd quarter 2019 to share with Teresa. Teresa to prepare summary of expenses and income to compare 2018, 2019, and 2020 (removing one-time purchase line items, i.e. purchase of storage shed, purchase of new fencing for main garden, and creation of new website). This financial history will be needed to assist for future budgeting.

Membership Update – presented by Cyndi McGill

Membership Update

- We are completely full at the main garden
- Plot 115 – would like to keep her plot. We have sent 2 post cards and several emails advising member that they owe for 2020. BOD concurs to have Cyndi forward termination letter to plot holder 115

Waiting List

- Affiliate members pay full dues (\$60/year) but have no individual plot in the garden. Does this person get priority status on the waiting list for individual plots? Can a member be converted from affiliate membership to full membership?
- Is there any verbiage on the website that explains how the waiting list process works?
- Cyndi to look at documentation in membership agreement and website to research and present to the BOD at next meeting so that all documentation is clear and reflects the same messaging.
- If join as an affiliate member, you do not have an individual plot in the main garden, but you do have access to the greenhouse to grow plants from seeds provided you have properly labeled your plants.
- For example, Quinn and Jordan are volunteers who work in the greenhouse. Could their volunteer hours allow them to be placed at the top of the waiting list for plots in the main garden?
- The BOD may make exceptions to those on the waiting list for plots in the main garden. Top of the list, those waiting for a plot who have been consistently following up for availability, second volunteers, and then all others on the waiting list

Plant Sale

- Mini-plant sale the 2nd Saturday of each month with a book sale
- Spring Plant Sale to be held April 30 – May 2nd, followed by a Fall plant sale in mid-September
- Sign at front gate with a slip cover to take on or off. Slip cover off and we are open for business. Slip cover on the sign and we are closed for business
- Production – February 20th – Pot Party was a huge success. Everyone left on a high note after scrubbing and cleaning pots.
- Seedlings and what we are growing have been spread out. Everything has been planted. We have 99% germination. Seeds are good.
- Cucumbers and others have a later start date for planting.
- Need name tag and plant tag for new seedlings.
- 200 plants are going to Garden Isiah (Temple Immanuel / Robert Weiss). They provide us seeds and we germinate for them
- We produce plants for Malachi's Storehouse. Past recipients of our seedlings have been Edna Knight, Stone Mountain and Brookhaven, all community gardens
- Garden members are donating plants – Ozzie and Ed Merman donated plants (Bok Choy from Ed and over 150 tomato plants from Turkey from Ozzie)
- Ann can come out later this week work on name tags
- What plants have the Parks department requested per se? That has not been determined yet. They haven't had their final meeting yet. Parks department looking at blooming plants for the Veterans memorial in the park. They would like blooming plants for July and November
- It will be cold this weekend, Saturday 27 degrees and Sunday 30 degrees. Art to take care to bring plants indoors as needed
- Need to put something out to the members in a newsletter requesting membership to donate plans for our Spring Plant sale.
- Physical layout for the plant sale in the Spring – signs for individual areas, Herbs, Annuals, Perennials, etc.
- We have purchased two new tents – one for the check-out area and one for the shed sale.
- The issue with the label printer may be resolved
- Plant placement and pricing for April 20th. Need to send out notice mid-march for volunteers.
- Adding a QR code to our PayPal account
- Plant sale support. We have one iPad with a clover device at the check-out. Could we secure additional clover devices to be place on individual cell phones for additional check-out lanes? Bill and Cyndi to visit bank and see if that is possible.

- Master Gardener 2nd work day in April, Thursday 4/15. Clean up butterfly garden and shade garden at greenhouse complex prior to our Spring Plant sale
- Half the books have been priced. All books have been sorted. We could offer government pamphlets for free.
- Master Gardener talks, book sale and requesting volunteers – updating all events on the website
- Dunwoody Ambassadors – we were left off the last edition, but they will add us on going forward. Master Gardener session in March is a zoom call
- Master Gardener session in April will be held at the Barn – advertised with applicable covid restrictions, may be held outdoors
- Shed Sale – Shelia to coordinate. Ann will send out the notice for volunteers prior to April 6th. Volunteers to go through the big shed, pull out all the tools and organize by type. Art, we will need you there to see what we need to keep, what do we want to toss out.
- We will sell the items as is, no rust removal, no sharpening of tools.
- We will need pricing. Jeff, Tielke, and Art can help with that
- If Art has moved out all the plants from the small greenhouse (weather permitting) we can use the small greenhouse to stage items
- Same thing for the outdoor furniture. We need to do a second look at the furniture. The mowers have to move the furniture when they cut the grass
- Master Gardener Help Desk – not yet available. Per Tielke, DeKalb County Master Gardeners are not allowed to work in other areas until the city/county releases their covid restrictions.
- We need wood chips. Master Gardeners need wood chips. It is on Tielke's radar. Wood Chips will be shipped to the main garden as soon as it dries out and the heavy trucks can get up the side of the hill.
- Plant identification sheets – Teresa volunteered to work on creating additional sheets as needed. Sharon Heron did a lot of the sheets previously. She recently purchased a home in Louisiana and has her hands full at the moment.

Greenhouse Update – presented by Art Simon

- Good to go except need
 - Name tags for plants
 - Price tags for plants
 - What are the charity bed requirements for plants?
- Confirming date of min-plant sale for April 10
- Large Spring Plant sale remains April 30 thru May 2nd
- Need to be frugal with expenses between now and the plant sale

Garden Update – presented by Jeff Leech

- Tielke and Jeff have rebuilt a lot of beds.
- They have updated the front entrance way
- They got rid of a lot of junk over the past week

Social Update – presented by Shelia Wilder

- No social activities on the books.
- Waiting until mid-September for the Fall Plant sale and wine/cheese event

Community Outreach – presented by Ann Bone

- None -- other than what was mentioned previously

With no further business, Art made a motion to adjourn. Motion was seconded by Ann and meeting adjourned at 7:54 pm est

Respectfully submitted

Teresa Hennessee
Recording Secretary